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1.0 Purpose

The purpose of this procedure is to provide our certified clients with rules of usage of INSPIRE CERT Quality and Standardization Certificates Issuing Services L.L.C Logo, Certification Mark & Accreditation Symbol.

Accreditation Body require that INSPIRE CERT ensure that its certified clients use the Certification Mark and Accreditation symbol in accordance with the guidelines on the use of Accreditation symbol.

The following rules in addition to the terms and conditions given by INSPIRE CERT to ensure that the INSPIRE CERT Logo, Certification Mark and the Accreditation Symbol are not used in such a manner that may be misleading to the public.

All promotion of the management system to which the client is certified must be clear and shall not imply that the products or services of the client are certified by INSPIRE CERT. Any usage of the INSPIRE CERT Logo, Certification mark and Accreditation Symbol shall be in accordance with INSPIRE CERT terms and conditions and the rules given below.

2.0 Scope

This procedure shall be applicable to INSPIRE CERT whenever it uses an accreditation symbol and enforces the requirements of Certification Logo use by its clients issued with EIAC Accredited Certificate.

3.0 Definitions

3.1 Inspire Certification Mark

Logo used by Inspire Cert Quality and Standardization Certificates Issuing Services L.L.C to identify itself. Inspire Cert's Certification Mark is with Yellow colour tick mark.

3.2 Inspire Cert Certification Logo

Logo used by Inspire cert denotes the certification issued to the customer's organization as per the standards audited.
Logo with orange colour tick mark symbolize the HACCP and ISO 22000:2018 Certification.

3.3 Accreditation Symbol

Symbol issued by the EIAC to the accredited Conformity Assessment Body (CAB). The symbol is a combination of EIAC's accreditation logo and the unique accreditation number. The blue color is to be used by the accredited Conformity Assessment Body (CAB) as accreditation symbol.

Accreditation Number

4.0 Procedure

4.1 Use of Certificate of Registration

4.1.1 The certificate shall remain the property of INSPIRE CERT.

4.1.2 Certificates are valid for three years from the date of the certificate issue, subject to satisfactory annual surveillance assessments.

4.1.3 Certificates are not transferable.

4.1.4 The certificate shall only be displayed at the location applicable to the certificate's scope of supply.

4.1.5 The certificate shall not be used to imply certification of any location other than that detailed on the certificate.

4.1.6 The certificate shall not be used in any way to imply product approval.

4.1.7 The certified client must advise INSPIRE CERT of any changes that may affect the scope of supply.

4.1.8 If the client changes operating site, then INSPIRE CERT shall conduct a surveillance visit to check the Management System in accordance with Accredited Certification scheme(s) (e.g. ISO 22000:2018 & HACCP) requirements as applicable.

4.2 Use of Certification Logo, Mark & Symbol

4.2.1 The Certifications Logo, Mark & Symbol shall always be used on certificates issued in conjunction with the client's name.

4.2.2 The Logo, Mark & Symbol may be reproduced in any size provided the configuration is strictly adhered to, including the surrounding frame.

4.2.3 The Logo & Symbol may be used on stationery, such as head letter paper and advertising brochures.

4.2.4 The Logo, Mark & Symbol shall not be used on flags, buildings, packaging, directly on products.

4.2.5 The Logo, Mark & Symbol shall not be used in any way to imply product approval, nor on documentation such as test certificates and certificates of conformity.

4.2.6 The certified client shall, upon reasonable notice, discontinue any use of the Logo, Mark & Symbol which is unacceptable to INSPIRE CERT.

4.2.7 Upon termination of the certification, for whatever reason, the client shall discontinue all use of the Logo, Mark & Symbol immediately.

4.3 Failure to comply with the Certification Condition

4.3.1 Suspension and withdrawal of certificate approval

- If the Client/certificate holder fails to maintain compliance with the requirements of Accredited Certification scheme(s) (e.g. ISO 22000:2018 & HACCP) those detailed in INSPIRE CERT Terms and Conditions and those commercial and operating requirements of then.

- The client/certificate holder is formally informed in writing/fax/phone/email about the failure of compliance with the above conditions and asked to detail corrective action.

- If the client refuses to respond to correct the failure of non-compliance with the above conditions, then the Certification Manager concerned shall contact the client and inform the client that the certificate may be suspended initially for 6 months and after 6 months the client is informed that the certificate is cancelled and would the client return the certificates and cease to use and distribute any literature, stationary, etc., referencing the certification of INSPIRE CERT mark & Accreditation Symbol.

- If the period of surveillance exceeds the contracted period or the recertification period exceeds the three-year period, the rules of suspension also apply.

4.4 Display of INSPIRE CERT Quality and Standardization Certificates Issuing Services L.L.C Logos

Option 1:

Note:

1. The client organizations shall use only that logo for which the organization have been successfully assessed against a Management System standard/scheme.
2. The symbol shall be displayed only in the appropriate form and color as demonstrated in Fig 1 above.
3. The minimum height of the symbol shall be 10 mm and the width shall be 10 mm; however, it is that a client uses the 15mm or 20 mm for good visual display.
4. Above is the size normally used for brochures and websites; however, the client can reproduce the size provided that the symbol is not distorted, degraded to maintain integrity of the symbol.

Option 2:

For the ISO 22000:2018 Certified Management System

CB-FSMS-XXX

For the HACCP Certified Management System

CB-HACCP-XXX

Note:

1. The client organizations shall use only that logo along with the accreditation symbol & mark for which organization have been successfully assessed against a Management System standard/scheme (e.g. Use only ISO 22000:2018 & HACCP Logo is assessed and certified)
2. The symbol shall be displayed only in the appropriate form and color as demonstrated. Accreditation symbol minimum size shall be 25mm wide and 11mm height; while for web as 100 pixels.
3. Accreditation symbols may be displayed on advertising materials/publicity along with the reference number(s) of CAB.
4. The symbol & mark shall not be used in such a way to state, imply or suggest that Accreditation accepts responsibility for the accuracy of test, calibration, inspection results or certification decisions covered by the scope of accreditation.
5. The symbol & mark shall not be used in any way to imply product approval, nor on documentation such as inspection/test certificates and certificates of conformity.

4.5 Restrictions on use of Logo, Mark & Accreditation Symbol

- The EIAC Symbol & IAF Mark must not be used independently of the INSPIRE CERT Logos.
- The logo, symbol & mark must not be used in any way that might mislead the reader about the status or scope of the certification.
- The management system, logo, mark & symbol shall not be displayed on a product.
- The management system logo, mark & symbol shall not be displayed on product packaging.
- The management system logo, mark & symbol may not be displayed on certificates of analysis, conformity, calibration certificates or testing certificates.
- May not be displayed on certificates of analysis, conformity, calibration certificates or testing certificates.
- Upon suspension or withdrawal of certification, the use of all logos, mark & symbol shall be discontinued with immediate effect.

5.0 References

1) EIAC-RQ-GEN-002, Issue 1, Rev. 6 The Conditions for the Use of EIAC Accreditation Symbol and ILAC MRA/ IAF MLA Mark

6.0 Revision History

REVISION NUMBER	SECTION	CHANGE MADE	DATE OF REVISION	PREPARED BY	REVIEWED BY	APPROVED BY
00	-	Initial Release	15/01/2025	Compliance Officer	Certification Manager	Managing Director